

Report to the Council

Date: 25 May 2010

Report of: Monitoring Officer

Item: 13

1. CHIEF EXECUTIVE - REVIEW OF DELEGATED AUTHORITIES

Recommending:

(1) To authorise the Deputy Chief Executive to undertake the powers and duties under Officer Delegation EX14 (Authority to approve bids for works outside the District), CL5 (Personal Development Reviews), CL43 (Health and Safety - Responsibility for Council Compliance) and CL72 and 73 (Appointment of Staff below Assistant Director level in the Office of Chief Executive); and

(2) To note that the remaining delegated authorities are all exercisable by both the Deputy Chief Executive or by Service Directors and do not require alteration.

- 1.1 At the Council meeting on 20 April 2010, the Deputy Chief Executive was authorised, in the absence of the Chief Executive, to exercise the powers and duties of the Head of Paid Service and also to act as Proper Officer for the purpose of witnessing declarations of acceptance of office by elected and re-elected Councillors.
- 1.2 The Council also asked that, at this meeting, a review of all the delegated authorities currently in the name of the Chief Executive should be undertaken.
- 1.3 A list of these delegations is set out in the Appendix to this report and, as can be seen in the recommendation (1) above, only three require further alteration in addition to the changes at the April Council meeting. These three cases are where there is no appointed Deputy or cover for the exercise of the responsibility by the Chief Executive and these relate to EX14, CL5, CL43 and CL/72 and 73.
- 1.4 The remaining delegations are all adequately covered and do not at this stage require delegation.
- 1.5 These delegations may require further review once the Council is determined how the position of Chief Executive is to be dealt with in the future.